Siskiyou Adult Education Consortium

Attendance:

\*Bonnie Wood

Ed Stokes

\*Mark Evans

Pam May

\*Randy Baker

\*Robert Taylor

\*Vanessa Jones

\*Ed Brown

\*Blaine Smith

\*Joanie Zarzynski

\*Hud Oats

\*Ray Keller

\*Kermith Walters

\*Allen Carver

AB 104 Adult Education

College of Siskiyous Distance Learning Building

February 11th, 2016

8:00 am

Agenda

1. Call meeting to Order – 8am
2. Approval of meeting minutes - 01/14/16
	1. Motion to approve meeting minutes, 1st by Vanessa and 2nd by Ray
	2. Further discussion- NONE
	3. Unanimously carried
3. AEBG roll out – Website – Action item –

Blaine –Information was not including in the packet of information, so that is my mistake. I will send out the information via email, it will includes the invoice and work to be done on the Brand and Web-site. I spoke with a few companies and it just made since to work with the company that Shasta College is working with. They have done the research and are most familiar with Adult Education verse other companies I interviewed. Please review the information I send out via emailed and give a yes or no vote.

Emails received: Unanimously carried via email

* 1. Contact information

Blaine – With the build out of the web-site I need to get contact information for all the member sites. So please fill this out today or fill it out when you get back to your office and send it to me.

1. ESL professional services contract – Action item

Blaine – last meeting we discussed and had general consensus to move forward with the ESL plan for adult education. So I have attached the professional service agreement to review, the consortia will be entering into a contract with ESL instructor(s).

Ed Brown – do we have someone in mind to hire?

Randy Baker – Yes, Steve Hill. Has a master’s degree, single subject credentials paired with an ESL certification. He has done it before, and knows how to teach it.

Mark Evans – So he would be coordinating curriculum?

Randy – He would be reviewing curriculum and building lesson, driving to sites and holding classes.

Mark Evans – What do you mean holding the classes? He is working with students that have no English and he has no Spanish?

Randy – Yes

Bonnie – I would like to speak on his behalf, participating in the Piece Core and seeing him work with students with little langue skills, he does a great job.

Approval for PSA for Steve to perform ESL instructor duties for the Siskiyou Adult Education Consortium for the reminder of the fiscal year.

Ed Brown 1st Ray Keller 2nd. Any further discussion - Unanimously carried

1. MOU- Wrap up – Need summary site plan and contact information

Blaine – Need summary site plans and signed MOU’s with invoice attached. I have only processed 3 MOU’s. So get those into me, so we can get the monies out.

1. Training report from ACT

Randy- We had our second training in Yreka; Bonnie did a great job leading the group through the process of getting students signed up and the program started.

Blaine – If you had adult educators missed the training we are planning to have more upcoming trainings, possibility using COS computer labs. So stay tune to those upcoming.

1. GED site licenses

Randy – We have purchased the site licenses and work books from Essential Education. We have books for everyone today; make sure your instructor keeps a copy. Think of how we will use these books for adults, if we have too, we can purchase more. The actually licenses links, the company is gathering information so that each site will have a URL. Once that is delivered, you will be able to enroll students.

1. Transportation

Blaine – Had a student contact me that only need a math class to finish her HS diploma, but has a medical condition that doesn’t allow her to finish. She would have to drive to Mount Shasta at least once a week to check in with a teacher, this is one of the hurtles we discussed students would have. So purchasing bus passes for students would be helpful for some.

Group concludes that this would be a good idea. A motion by Ray to buy 10 bus passes. 2nd by Vanessa.

Unanimously carried

1. Tulelake/ Butte Valley collaboration for Adult Education program

Blaine – Consortium really comes into plan, Tulelake is struggling to get an adult educator hired. So this is what the state would say is a prime opportunity to collaborate together to accomplish the goal of offering adult education in Siskiyou/Modoc county. Butte Valley is down the road from Tulelake, so maybe a collabrate between the two schools. Possibility of other schools in the consortium to offer up their adult educators to help.

1. Other