Siskiyou Region Adult Education Consortium

AB 86/104 Adult Education Consortium

College of Siskiyous Conference Room

September 10, 2015

8:00 am

Meeting Minutes

* Point Person
	+ Report submission
	+ Coordinate meetings
	+ Agendas/minutes
	+ Visit sites as needed
	+ Fiscal go-between
	+ Web page/social media
	+ Non-voting chairperson in meetings
* Curriculum director
	+ Locate curriculum
	+ Oversee implementation
	+ Evaluate effectiveness
	+ Create implementation timeline
* Fiscal Agent – AB 104 Block Grant
	+ COS continues on

Action Items:

1. Curriculum Director - Randy Baker
	1. 50/hour + expenses = appr. $1,000/month
2. Project Manager - Blaine Smith (COS)
	1. 45K-60K ? + benefits (COS to bring contract on 10/8)
3. Fiscal Agent – COS
4. Voting Power
	1. 1 member = 1 vote
	2. Simple Majority 50% +1
5. Fiscal Agent will disperse funds to members
6. Public Meetings @ COS board room
	1. 8am
	2. Siskiyou Adult Education Consortium
	3. 2nd Thursday of the Month – 8am-10am
7. By – Laws from Shasta Consotium revised for Siskiyou Consortium
8. Contract ready for Blaine Smith by OCT. 8th
9. Governace report draft due by OCT. 8th
10. Build 3 year budget plan on OCT. 8th
	1. Budget workshop on OCT. 8th
11. Next Meeting
	1. OCT. 8, 8am COS Board Room