



Siskiyou Adult Education Consortium Adult Education Pathways

December 6, 2018
8:30am-10:00pm

Siskiyou County Office of Education
Siskiyou Room
609 S Gold Street, Yreka, CA 96097
Zoom Videoconference

Join URL: <https://cccconfer.zoom.us/j/974220074>
Or Telephone Dial (669) 900-6833
Meeting ID: 974 220 074

Attendance:

Bonnie Wood
Carrie Williams
Christina Van Alfen
Heather Stafford
Janie Gaither
Jason Allen
Jessica Bowman
Joanie Zarzynski
Karen Pautz
Kermith Walters
Kim Freeze
Leticia Rascon
Marie Caldwell
Michael Perry
Pam May
Randy Baker
Ray Kellar
Rhonda Daws
Eric Janke
Debbie Davis

Meeting Agenda

- | | |
|---|---------------------|
| 1. Review Agenda & Approve Minutes | 8:30-8:35am |
| 2. AEBG Updates, Metrics & Accountability | 8:35-8:45am |
| a. Data update | |
| b. Budget update w/COS transfer | |
| c. MOU with SCOE *Copies | |
| 3. Director updates and transition plan | 8:45 -9:15am |
| a. Consortium Director Oversight Training | |
| 4. Review capstone requirements for diploma and the NCRC | 9:15 -9:45am |
| 5. Adult Ed Brochure | 9:45-9:55am |
| 6. Public Comment | 9:55-10:00am |
| 7. Adjourn | 10:00am |



**Siskiyou Adult Education Consortium
Adult Education Pathways**

November 15, 2018

8:30am-10:00pm

Great Northern Services Inc.
310 Boles St Weed, CA 96094
Zoom Videoconference

Join URL: <https://cccconfer.zoom.us/j/204289641>

Or Telephone Dial +1 669 900 6833 (US Toll)

Meeting ID: 204 289 641

Attendance:

Bonnie Wood
Carrie Williams
Christina Van Alfen
✓ Heather Stafford
Janie Gaither
Jason Allen
✓ Jessica Bowman
✓ Joanie Zarzynski
✓ Karen Pautz
Kermith Walters
Kim Freeze
✓ Leticia Rascon
✓ Marie Caldwell
✓ Michael Perry
✓ Pam May
✓ Randy Baker
✓ Ray Kellar
Rhonda Daws
Eric Janke
Debbie Davis

Meeting Minutes

1. Review Agenda & Approve Minutes

8:30-8:35am

M. Caldwell moved; Kim Freeze second, no discussion, approved unanimous

2. AEBG Updates, Metrics & Accountability

8:35-8:45am

a. Data update

Thanks to Janie at STEP and the timely work at each site to get student data together, we were once again timely and accurate in our delivery of data to the state. Our numbers still look a bit inflated from the college due to the FIELD students they serve outside of Siskiyou County. The state told us to keep tracking these but for our purposes, we should eliminate these student numbers for local planning.

a. Budgets into NOVA *2018-19 Consortium Rollup

The bulk of the packet is the rolled up itemized budget, that is in NOVA and certified for 2018-2019. We ended up at \$939,766. Director Stafford stated that the State is allowing up to 5% of your budget for administration costs: travel etc.

Jail partnership

Joanie reports that she is meeting with the Sheriff regarding re-entry dollars. Heather S did tour the jail and programs with Captain Houston. Stephen Hill is still teaching both in the jail and at the day reporting center, and can utilize the software. Karen reports that first five is also serving the population through the day reporting center.

College of the Siskiyous

Heather met with Dr. Schoonmaker on the fact that our community college has not spent down any of their dollars. This is an issue for the consortium. They are looking at hiring an adult education advisor for the consortium. This person would be the liaison between adult ed members.

Non Credit Program

COS Non-credit has over 50 approved courses that can be delivered via teleconference with certificates that dovetail nicely with Adult Ed.

3. New MOU with SCOE *Member MOU Draft to Sign 8:45 -9:00am

The MOU is complete, except for Kim Freeze (COS) and Jessica Bowman (SUHSD). The funds have yet to be released at the State. Community College fiscal agents receive their dollars first, then K -12

4. Curriculum Subscriptions 9:00 -9:20am

a. ACT - NCRC Certificate

ACT subscription is due December 1. We need to renew or not as a consortium. Mr. Baker is attempting to negotiate for a better price.

Discussion was had around the purchase: if sites are paying individually, and moving to primary site to STEP. It is currently \$13,000 consortium wide, this covers everyone, all 7 sites. If we used STEP, and no one wanted their individual students to have access it would cost approximately \$3000 off the consortium cost, The student would have to access the program at STEP, individual instructors would be assigned (by STEP) - we will have to check: 1. How many instructors can be added, 2. how many students can access, 3.

If the site wants the resource (individually) it would be \$1500 per site, if at least 3 sites signed on. Discussion was had around TABE vs CASAS testing. It was decided that CASAS was more aligned to our goals, TABE is too academic and long (3 hours)

b. LinkedIn Learning

Lynda.com is being integrated into LinkedIn learning, they want to do a demo. Pricing is by student count, \$25,000 a year. Another opportunity might be to access the program through the Chancellor's office, it may be available at the local level at some point.

5. Randy Baker Contract *Proposed Amendment 9:20-9:35am

Independent contractors hiring regulations have been significantly changed. We will need to utilize a personal services agreement, which increases the cost. This will increase the cost hourly to \$52/ hour...instead of \$50/ hour. This does not cover all the cost, but

R. Kellar moved to approve amended contract, Joanie Z seconded. Unanimously approved

6. Adult Ed Brochure

9:35-9:55am

Adult ed brochure is almost done. Tule lake's portion is still needed. Heather requested a generalized email address...rather than one connected to a person, for purposes of longevity for the brochure (in the case of changes in personnel).

7. Public Comment

9:55-10:00am

CTE night – Marie Caldwell

Was very successful, located at Etna this year. Over 100 participants. We would like to see it move to Butte Valley next year. Focus on first week of either October or November. Jason Allen @ Butte Valley is going to investigate.

Transportation – Marie Caldwell

Gas vouchers- we discussed parameters of how students access the vouchers and distances they cover. Would we limit to students who live in Oregon?

Incentives at First Five, do \$10 increments.

Concerns that they can be sold off, so having good tracking is important. Karen suggested that we speak with our counsel to call it something else...call it "incentive to remove barrier" .

STAGE partnership- looking good. Minutes of the meeting are in the consortium drive. We meet again to look a partnership agreements during the week of December 10

Tule lake and Doris are currently served by STAGE, and they would lose over \$64,000 of transportation dollars to implement STAGE there.

Curriculum Team – Randy Baker

Will be meeting Monday's monthly

Dunsmuir – Ray Keller

Dunsmuir HS will be offering serve safe/ food handlers. Also, met with Black Fox and Mt. Shasta ski park to do a pre-employment training

8. Adjourn

10:00am